

# Ghid de utilizare

ProQuest

# Pagina principală

- ❑ Platforma ProQuest se deschide cu pagina colecțiilor în care se pot efectua căutări. Afișarea colecțiilor se poate face și după subiect 1. Descrierea fiecărei colecții apare selectând pictograma de document 2. Pentru a căuta în toate colecțiile, se selectează „Use selected databases”.
- ❑ Se poate crea un set propriu de selecții ale colecțiilor printr-un **click** pe „Add database shortcuts” 3 (pentru această opțiune, trebuie activat un cont de utilizator). După ce se accesează contul personal, trebuie selectat „Add shortcut” 4. La apariția casetei 5, se dă un nume grupului de colecții creat, se selectează colecțiile dorite 6, iar apoi se salvează acțiunea.

The image shows the ProQuest Databases interface with several numbered callouts (1-6) indicating key features and steps. Callout 1 points to the 'Full Text Included' icon. Callout 2 points to the document icon next to a database entry. Callout 3 points to the 'Add database shortcuts' link. Callout 4 points to the 'Add shortcut' button in the Preferences window. Callout 5 points to the 'Shortcut name' field in the 'Add shortcut' dialog. Callout 6 points to the checkboxes for selecting databases in the 'Add shortcut' dialog.

**ProQuest**  
Basic Search | Advanced Search | Publications | Browse | **Databases (2)**

Welcome to ProQuest  
Tip: Add database shortcuts, making it easier to select one or more favorite databases. Select databases to search, then click **Use selected databases** to go to the search form.

**3** Add database shortcuts

Use selected databases

Brief view | Detailed view | View by name | View by subject

Select all

**1** Full Text Included

- British Nursing Index with Full Text** (1994 - current)  
British Nursing Index Full Text is a leading database for the support of practice, education, research, and development for nurses, midwives, health visitors, and healthcare assistants working in the UK or following UK practice.  
Subject Area(s): Health & Medicine  
View title list
- ProQuest Central** (1971 - current)  
Multidisciplinary - journal articles, trade journals and consumer publications  
Subject Area(s): Unassigned  
View title list
- ABI/INFORM Complete** (1971 - current)  
Business, Management and Trade - scholarly and trade journal articles, dissertations, market reports, industry reports, business cases and global and trade news  
Subject Area(s): Business  
View title list
- Accounting & Tax** (1971 - current)  
Accounting, Taxation - journal articles, dissertations, working papers and newspapers  
Subject Area(s): Business  
View title list
- Banking Information Source** (1971 - current)  
Banking - periodicals, reports and financial and industry news  
Subject Area(s): Business  
View title list

**2** Document icon

**Preferences**  
General interface | Database shortcuts

Create shortcuts to your favorite databases or groups of databases so that you can access them quickly when you are signed into My Research. Specify a shortcut to be your default selection when you are signed into My Research. Use shortcut links to connect to ProQuest with your favorite databases already selected, whether you are signed into My Research or not.

**4** Add shortcut

**Shortcut details**  
Shortcut name: Databases included  
Economic Accounting & Tax; Banking Information Source; ProQuest Asian Business & ReferenceYes  
Make shortcut my default selection Actions

**Add shortcut** **5**

Shortcut name

The name you enter appears as an option on the Select Databases page and the database selection popup.

Select databases | View by name | View by subject

Select all

- British Nursing Index with Full Text (1994 - current)
- ProQuest Central (1971 - current)
  - ABI/INFORM Complete (1971 - current)
  - Accounting & Tax (1971 - current)
  - Banking Information Source (1971 - current)
  - Canadian Newsstand Complete
  - ERCA Complete
  - Healthcare Company Profiles
  - OxResearch (1986 - current)

**6** Selection checkboxes

Make these databases my default selection once I have signed into My Research.

Cancel Save

# Pagina de căutare simplă

De pe pagina principală, se selectează „Use selected databases”. Astfel, apare pagina de căutare simplă. De aici se poate selecta în continuare căutarea avansată 1. În cazul în care se dorește obținerea exclusivă a rezultatelor cu acces la documentul integral, atunci trebuie selectată opțiunea „Full text” 2, înainte de efectuarea căutării. „Peer reviewed” 3 se referă la afișarea documentelor care au fost deja trecute printr-un filtru de analiză certificat.

The screenshot displays the ProQuest search page. At the top, the ProQuest logo is on the left, and navigation icons (refresh, home, user, help) are on the right. Below the logo, a navigation bar contains links for "Basic Search", "Advanced Search", "Publications", "Browse", and "Databases (2)". A search bar is positioned below the navigation bar, with a magnifying glass icon on the right. Below the search bar, there are two checkboxes: "Full text" (with callout 2) and "Peer reviewed" (with callout 3). To the right of these checkboxes are links for "Advanced search" and "Search tips". Below the search bar, there is a section titled "Search subject areas List view" with eight category tiles: "The Arts", "Business", "Health & Medicine", "History", "Literature & Language", "News & Newspapers", "Science & Technology", and "Social Sciences". At the bottom, there is a section titled "Learn about the ProQuest platform" with a list of links: "Find out more about our new design.", "Search the online Help.", "Discover answers to common questions at ProQuest's Product Support Center.", and "Contact Support if you need further assistance." Three blue callout boxes with white numbers 1, 2, and 3 are overlaid on the image. Callout 1 points to the "Advanced Search" link in the navigation bar. Callout 2 points to the "Full text" checkbox. Callout 3 points to the "Peer reviewed" checkbox.

# Căutare avansată

Databases (2)

## Advanced Search

Command Line Thesaurus Field codes Search tips

1

in Anywhere

AND in Anywhere

Add a row

Limit to:  Full text  Peer reviewed

Publication date: All dates

Person: \*  Look up People

Location: \*  Look up Locations

Sort results by: Relevance

Items per page: 20

Duplicates:  Include duplicate documents

Display Search Expansions:  Show additional terms included in the search

Search Clear form

Search Clear form

- ❑ Motorul de căutare avansată permite căutarea de documente, în funcție de diferite criterii. Pentru început, se vor completa câmpurile destinate cuvintelor-cheie, se vor crea legături între ele prin operatori logici, iar apoi se va selecta unul dintre criteriile după care se va face căutarea.
- ❑ Pentru a rafina căutarea, se va selecta și un interval temporal sau tipul de document dorit.
- ❑ Pentru afișarea exclusivă a rezultatelor cu acces la textul integral, trebuie selectată opțiunea „Only content I have full access to”.
- ❑ Deoarece ProQuest este o platformă care colectează și afișează rezultate cu origini în diferite tipuri de surse, căutarea avansată se poate face și în funcție de tipul sursei 1, de la reviste academice („Scholarly Journals”), la rapoarte („Reports”).

# Lista de rezultate

The screenshot shows a search results page for the query "world war". The search bar at the top contains "world war" and a search icon. Below the search bar, there are filters for "Full text" and "Peer reviewed", and a result count of "12,179,699 results". On the right side, there are options to "Modify search", "Recent searches", "Save search/alert", "Cite", "Email", "Print", and "Save".

On the left side, there is a "Narrow results" section with a "Sort" button and a "Relevance" dropdown. Below this are several filter categories: "Full text", "Peer reviewed", "Source type", "Publication date", "Publication title", "Document type", "Subject", "Classification", "Company/organization", "Location", and "Person". A bar chart is visible under the "Publication date" filter.

The main content area displays a list of search results. Each result includes a title, author, and publication information. Callouts 1 through 5 point to specific features: 1 points to the "Sort" button, 2 points to the "Save search/alert" button, 3 points to the "Abstract/Details" link, 4 points to the "Full text" link, and 5 points to the "Full text" filter in the "Narrow results" section.

- ❑ Rezultatele căutării pot fi sortate după diferite criterii 1. Rezultatele obținute se pot salva 2.
- ❑ Se poate genera automat referința pentru un rezultat selectat, conform unui anumit stil bibliografic.
- ❑ Pentru fiecare rezultat, se poate previzualiza rezumatul 3 sau se poate accesa textul integral 4 (în format PDF).
- ❑ În partea stângă a ecranului se află caseta de reorganizare a rezultatelor, după diferite criterii 5.

# Pagina dedicată articolului

De pe pagina de rezultate, printr-un **click** pe titlul unui articol, se va ajunge la pagina dedicată acestuia.

❑ Accesul la articolul integral, în format PDF 1.

❑ Exportul referinței, în format BibTEX, Endnote, RefWorks 2.

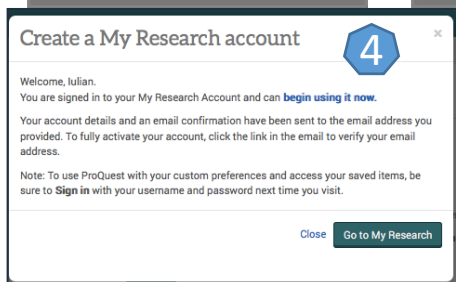
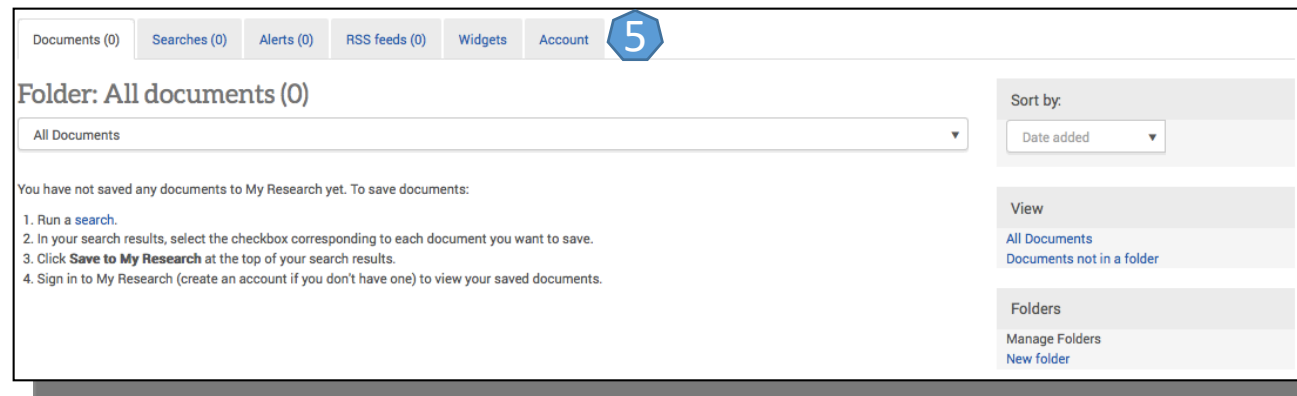
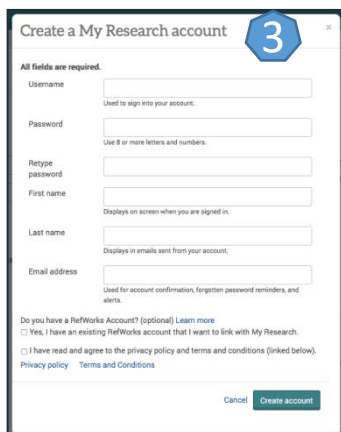
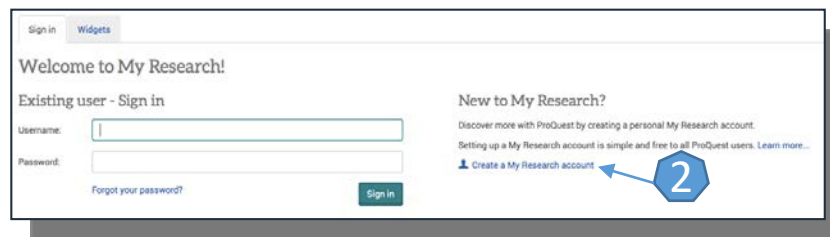
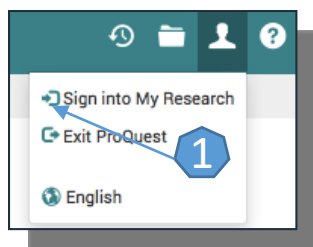
❑ Salvarea articolului în lista personală se face din „...More”, se selectează „Save to My Research” (pentru această opțiune trebuie activat un cont personal).

The screenshot shows a ProQuest article page for the article "Were separate-but-equal and antimiscegenation laws constitutional? Applying Scalian traditionalism to Brown and Loving" by Ronald Turner. The page includes a search bar, a sidebar with citation and save options, and a detailed abstract. A blue circular callout '1' points to the 'Save' button in the sidebar. A second blue circular callout '2' points to the 'Save to My Research' option in a dropdown menu that is open over the 'Save' button. The dropdown menu also lists other options like 'Email', 'Export/Save', 'RefWorks', 'EasyBib', 'Google Classroom', 'Google Drive', 'HTML', 'PDF', 'RIS (works with EndNote, Citavi, etc.)', 'RTF (works with Microsoft Word)', 'Text only', and 'XLS (works with Microsoft Excel)'. The article details table is as follows:

Subject	Constitutional law; Supreme Court decisions; Due process of law
Location	United States; US
Classification	9190: United States 4320: Legislation 4330: Litigation
Title	Were separate-but-equal and antimiscegenation laws constitutional? Applying Scalian traditionalism to Brown and Loving
Author	Turner, Ronald
Publication title	The San Diego Law Review; San Diego
Volume	40
Issue	1
Pages	285-339
Publication year	2003
Publication date	Winter 2003
Publisher	University of San Diego, School of Law
Place of publication	San Diego
Country of publication	United States

# Creare cont personal

- Pentru a beneficia de posibilitatea salvării întregului parcurs de căutare sau de activarea unei alerte de înștiințare despre apariția unui nou articol corespunzător ultimelor filtre de analiză selectate, trebuie activat un cont personal, din tab-ul „Sign into My Research” 1. Se selectează „Create a My Research account” 2. La apariția casetei 3, se completează formularul. La final, se apasă „Create account”, iar contul personal devine activ 4. Se poate accesa contul personal prin tab-ul „Sign into My Research”.



- Din momentul conectării la contul personal, se poate accesa oricând meniul „My Research” 5.